



अखिल भारतीय आयुर्विज्ञान संस्थान नागपुर

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NAGPUR

Address: Plot no.2, Sector-20, MIHAN, Nagpur- 441108

Website: - www.aiimsnagpur.edu.in

Advt. No. AIIMS/NGP/ICMR02286/DEO/2025/1

Date: 06-03-2024

RECRUITMENT TO POST (DEO) UNDER ICMR RESEARCH PROJECT

The following post is to be filled purely on temporary basis from willing eligible candidates for project mentioned below implemented by AIIMS Nagpur as detailed thereon.

Name of the Post	Data Entry Operator (Grade A)
Name of the Project	The effect of multi-domain intervention (YoCogDiPP) on cognitive impairment, heart rate variability, cortisol, inflammatory markers and depression scores in patients with depression: randomized control trial
No of Posts	01
Place of Posting	AIIMS Nagpur
Essential qualification	<ul style="list-style-type: none">• Intermediate or 12th Pass from recognized board• Data entry speed of 8000 key depressions per hour on computer to qualify skill test
Desirable qualification	<ul style="list-style-type: none">• Previous experience in handling medical data
Nature of Duties	Entry and Management of study data Managing trial related data Generating patient appointment date and typing official records and data verification Arranging patient follow up and telephonic reminders Checking of participant diary
Age limit	Not exceeding 30 years
Emoluments/Salary	Consolidated salary Rs 29200/- per month
Duration	33 months
Venue	AIIMS Nagpur

Panel of recommended candidates shall be shortlisted after written test followed by interview and they will be engaged in the present and future vacancies of projects as per requirement from time to time.

Interested and eligible candidates will have to attend the interview (shortlisted candidates only) in the 1st Floor, Medical College Building, AIIMS, MIHAN, Nagpur-441108. Date and time of interview will be intimated by email. The applicants are requested to bring the filled in application form (Annexure A) and bio-data with self-attested copies of testimonials with original certificates for verification.

NOTE:

1. Validity of the short list will be for **one year** from the date of publication of the result and renewable accordingly.

2. Qualification and experience should be in relevant discipline/field and from an institute of repute. Experience should have been gained after acquiring the minimum essential qualification.
3. Qualification, experience, other terms and conditions may be relaxed/ altered at the discretion of the Project Investigator.
4. Upper age limit may be relaxed as per Govt. of India rules.
5. The posts are purely on contract basis for an external sponsored project, and no claim for any other regular post in AIIMS Nagpur shall be entertained.
6. Valid email id and mobile number is compulsory.
7. Consolidated salary of the post may vary from time to time. No other allowance/ facilities other than consolidated salary shall be extended.
8. Decision of the Principal Investigator will be final.
9. No TA/ DA will be paid for the interview.
10. Canvassing of any kind will lead to disqualification.
11. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
12. If the performance of the appointee is not found satisfactory by the investigator, appointment can be terminated at any time without any notice.
13. The appointee may be relieved from the current job position, with one-month prior notice, failing to do so may be held responsible for paying one month salary.
14. We will conduct a computer based screening test.

How to apply

The scanned copy of the application in the prescribed format (Annexure A) along with supporting documents as **single pdf file** should be sent to the following email id:

dr.ashlesh.p@aiimsnagpur.edu.in on or before 17-3-2025. Candidate also needs to fill this google form mandatory (link for the google form <https://forms.gle/ZrSQE3tmrEdTjsab8>) The shortlisted candidates will be called for an interview. Date, time and venue of interview will be intimated by email only.

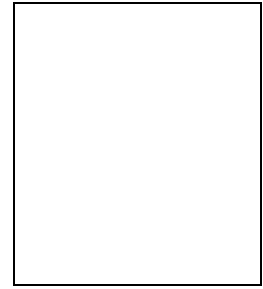
Whom to contact

Dr Ashlesh Patil, Associate Professor, Department of Physiology, AIIMS Nagpur

Mob: 9650344666; email: dr.ashlesh.p@aiimsnagpur.edu.in

Annexure A

APPLICATION FORM



1. Name of the post Applied for :
2. Full name of Candidate (in Block Letter)
[as given in your certificate/s] :

3. Gender :
4. Date of Birth :

5. Father's Name :
6. Mother's Name :
7. Marital Status (Married/Unmarried) :
8. Present Address for correspondence :

9. Permanent Address :

10. Phone Number/Mobile Number :
11. Email Id :

12. Details of Qualification

S.No.	Degree	% of Mark	Year of Passing	Board/University

13. Details of Experiences

S.No.	Designation	Institute/Name of the employer	Period	Reason for leaving

14. What is your typing speed: _____ words per min (will be assessed on interview date)

15. Have you ever been declared unfit by a medical board/court for appointment in any government service? (Yes/No)

If yes,
details.....

16. If selected, within what period would you require for joining the post: _____ days

Declaration

I hereby declare that information given above is true and correct to the best of my knowledge. In the event of any information being found incorrect/false, my candidature/services are liable to be terminated.

Place:

Date:

Name & Signature of Candidate

Fill this Checklist for Xerox documents

- Date of Birth Proof
- Certificate/s of all Education details
- Certificate/s of all Experience details
- Proof of Address (Aadhar Card & Electricity bill/ Rent agreement)
- Any other Certificate/s mention details
