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भारतीय खगोलभौतिकी संस्थान **INDIAN INSTITUTE OF ASTROPHYSICS**

(विज्ञान व प्रौद्योगिकी विभाग, भारत सरकार के अधीन स्वायत्त संस्थान)

(An Autonomous Body Under Department of Science & Technology, Government of India)

कोरमंगला Koramangala, बेंगलूर BENGALURU -560034

Advt. No. IIA/09/2024 Dated: 29.04.2024

Indian Institute of Astrophysics (IIA) is an autonomous academic national institution under Department of Science & Technology, Govt. of India dedicated to research in Astronomy, Astrophysics and Allied Sciences & Technology. The Institute has its main campus in Koramangala, Bengaluru and CREST Campus at Hosakote, Bengaluru. It operates field stations at Kavalur & Kodaikanal in Tamilnadu, Gauribidanur in Karnataka, and Leh/Hanle in Union Territory of Ladakh.

The Institute offers training in the Library, which includes the hands on training in the state-of-the-art library techniques and services.

Online applications are invited from fresh post graduates who are highly motivated to pursue their career for the following position:

Name of the position	:	LIBRARY TRAINEE
No. of position	:	Two
Age limit	:	26 years
Remuneration	:	Rs. 30,000/- per month (Consolidated)
Place of Posting	:	Bengaluru

Qualification

Essential: Post-graduate in Library & Information Science (M.L.I.Sc.) from a reputed University/Institution. Final-year students who are awaiting their results may also apply. However, they will need to produce their consolidated/final semester mark sheets during the interview.

Desirable: Basic knowledge of computer and working knowledge of any library automation management (Koha, Libsys, etc.), institutional repository software (D Space, E prints, etc.), archives management software (Archives Space, Atom, etc.), research data management software (CKAN, Figshare, etc.) content management software (Drupal, Word Press, etc.). Above 60% academic performance throughout and UGC-NET qualification for lectureship.

Terms & Conditions:

- 1) The appointment is purely temporary on contract basis and does not entitle any privileges or benefits of regular employment. No claim whatsoever for regular employment in the Institute shall be entertained.
- 2) The tenure of traineeship is for a period of one year and extendable annually for four years (Total five years of traineeship) subject to satisfactory performance of the candidate and requirement to the Project assessed annually. You are liable to be posted anywhere in India as per the requirement of the Institute
- 3) The date of determining the upper age limit, qualifications and experience shall be the closing date prescribed for receipt of completed applications.
- 4) The remuneration indicated is a consolidated and is inclusive of all allowances.
- 5) There will be annual increase of Rs. 2500/- in the remuneration based on satisfactory performance.
- 6) It is open to the Institute to conduct written test to shortlist the candidates for interview in case the attendance of candidates is more.
- 7) Age relaxation is permissible to SC, ST & OBC candidates and also to physically handicapped candidates as notified by Govt. of India from time to time.
- 8) The candidate selected will be posted to work in IIA, Bengaluru and is liable to be posted anywhere in India as per the requirement of the Institute.
- 9) Institute reserves the right to cancel the entire recruitment process at any time without assigning any reasons whatsoever.
- 10) No correspondence will be entertained with the candidates not selected for interview / appointment. Canvassing in any form will be a disqualification.
- 11) Candidates of Indian Nationality only can apply for this position.
- 12) The prescribed educational qualifications are minimum required and mere possession of the same does not entitle candidates to be called for interview. Where the number of applications received in response to the advertisement is large and it will not be convenient or possible for the Institute to interview all those candidates, the Institute reserves the right to limit number of candidates to be called for interview on the basis of qualifications and experience higher than the minimum prescribed in the advertisement and also conducting written test.
- 13) The Institute reserves the right to increase or decrease the number of posts advertised. This Institute also reserves the rights to maintain a wait-list and meet the existing/ additional requirements, if any, during the year from the wait-list, in the order of merit of the wait-listed candidates.

- 14) No correspondence will be entertained with the candidates not selected for interview/appointment. Canvassing in any form will be a disqualification.
- 15) **Candidates meeting the above requirements and willing to be considered for the above said position may submit application through online only.** Candidates are required to upload their scanned Curriculum Vitae (CV), Date of Birth Proof, Educational Qualification, Experience and Community Certificates in the online application.
- 16) Misrepresentation or falsification of facts detected at any stage of the selection process or instances of misconduct/misbehavior at any stage during selection process shall result in cancellation of candidature without any notice and no correspondence in this regard shall be entertained.
- 17) **The last date for receipt of online application is 29.05.2024 at 17:30 hours.**
- 18) For registration, please visit: https://www.iiap.res.in/iaa_jobs/

प्रशासनिक अतिकारी / Administrative Officer