



**NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES INSTITUTE OF  
NATIONAL IMPORTANCE, BENGALURU – 560 029**

**NIMH/PROJ/GOM/SKRV/NOTIF./2024-25**

**Date: 08.04.2024**

**NOTIFICATION**

NIMHANS is conducting Walk-in-Selection for filling up **Project Coordinator** post on contract basis for the project titled '**Sustained Access for Maharashtra AshRam school students Through the enhanced mental Health initiative (AADI-SAMARTH) - A Tribal Development Department, Government of Maharashtra & NIMHANS Collaborative Program**' funded by Tribal Development Department, Government of Maharashtra under Dr. V. Senthil Kumar Reddi, Professor of Psychiatry and Principal Investigator, NIMHANS, Bengaluru.

<b>02</b>	<b>Name of Post</b>	<b>Project Coordinator</b>
	Number of Posts	01 (One)
	Emoluments/ Salary	Rs. 28,000/- per month (consolidated)
	Essential Qualification	Graduate with good knowledge of office work & trained in MS Office.
	Desirable Qualification/ Experience	1. Proficiency in use of video conferencing platforms, survey management software, data entry, proficiency in MS office skills, short hand typing and Tally 2. Experience in Public Health Projects and Hospitals 3. Additional Qualifications/expertise that may be beneficial for the project
	This Position Involves	<ul style="list-style-type: none"><li>• Sending emails, communications</li><li>• Coordinating training sessions</li><li>• Maintaining documents and data entry</li><li>• Handling bills, Administrative activities of the project</li><li>• Data entry</li></ul>
	Age Limit	30 years
	Duration of Post	Initial appointment is for a period of six months extendable based on performance of the candidate

Eligible candidates fulfilling the criteria mentioned above are advised to appear for **WALK- IN- SELECTION** with their Resume and Testimonials in original, as well as set of photocopies at the **NBRC Building, 1<sup>st</sup> Floor, NIMHANS, Bengaluru – 560029.**

**Date & time of Walk-in-Selection is on 18.04.2024 at 10.00 A.M.**

**Note:** The candidates are required to register their names half an hour before the Interview. No TA/DA will be paid for attending the Examination. The number of posts is indicative and is likely to either increase or decrease depending on funding availability. **Selected candidates will be intimated via email.**

**Submission of NOC obtained from the Principal Investigator if working in projects (Extramural/Intramural) in NIMHANS is compulsory.**

**Sd/-  
REGISTRAR**