

Army Institute of Technology
Alandi Road, Dighi Hills, Pune - 411 015
(Tele 7249250184, 7249250185, Website: www.aitpune.com)

Applications are invited from eligible candidates for the posts mentioned below, on contractual basis and on consolidated salary :

Sr. No.	Post	Number of Vacancies	Qualification / Experience Required
1.	Lab Assistant (Computer/E&TC)	Comp-01 E&TC-02	Diploma / Degree in the appropriate discipline with two years of experience.
2.	Junior Clerk	02	Bachelor's Degree in any discipline, English Typing speed 40 w.p.m., Good working knowledge of computer applications. Experience as Computer Operator / Data Entry Operator, Knowledge of English and local language (Speaking, Reading and Writing).
3.	PA to Director	01 (Res for Lady candidate)	Bachelor's Degree in any discipline, English and Hindi Typing, Good working knowledge of computer applications. Experience as Computer Operator / Data Entry Operator, Knowledge of English and local language (Speaking, Reading and Writing) Knowledge in shorthand (English / Hindi) will be an added advantage. Experience in educational administration will be preferred.
4.	Project JE (Project)	01	Diploma in Civil Engg / Equivalent. Experience in Execution / Maintenance. Retired Army person will be given preference.
5.	Data Entry Operator	01	Bachelor's Degree in any discipline, English Typing, Good working knowledge of computer applications. Experience as Computer Operator / Data Entry Operator, Knowledge of English and local language (Speaking, Reading and Writing) Certificate Course in MS Office.
6.	Hostel Attendants (Boys Hostel)	04	Retired NCO from Army. Experience in similar field preferred.
7.	Peon	02	Minimum 12th pass. Experience in similar field.
8.	Gardener	01	Experience as gardener and multitasking work
9.	Nursing Assistant	01	Retired AMC NA Class-I - Nursing Assistant

- Applications, by post, should reach Registrar, AIT, Dighi Hills, Pune - 411015 within 08 days from publication of this Advertisement.
- Candidates should attach relevant documents.
- No TA / DA will be given for attending interviews.
- Applications to be forwarded in the prescribed word format attached only.

Director, AIT

Date: 03 Feb 2024