

**UTTAR PRADESH METRO RAIL CORPORATION LIMITED**  
**(A joint venture of Govt. of India & Govt. of UP)**  
**Administrative Building Vipin Khand, Gomti Nagar, Lucknow-226010**  
**Phone: 0522 – 2304014-15**

VACANCY NOTICE NO.UPMRC/HR/D/8/2023

Date: 26.09.2023

**REQUIREMENT OF EXECUTIVE DIRECTOR/ BUSINESS DEVELOPMENT IN UPMRC ON DEPUTATION/CONTRACT BASIS**

Uttar Pradesh Metro Rail Corporation Ltd (UPMRC), a 50:50 jointly owned Company of Government of India and Government of Uttar Pradesh has been entrusted with the responsibility of implementation and operation of the rail based Mass Rapid Transit System (Metro) in various cities in the state of Uttar Pradesh. Metro is operational in the city of Lucknow and Kanpur (priority corridor). The works of Kanpur Metro Project for the balance corridor and Agra Metro Project are going on in full swing.

Uttar Pradesh Metro Rail Corporation is expanding its operation in various cities of Uttar Pradesh at the fastest pace. There is an urgent requirement to increase non-fare box revenue by expanding the Property Development business, Consultancy, Alternative Revenue sources, TOD etc. UPMRC has recently acquired 86 acres of land at CG city in Lucknow for property development. UPMRC is also exploring for further property development by optimising the depot layout and carving out additional land for property development at the depot of Lucknow and Kanpur Metro project. UPMRC is also exploring a possibility of optimising the station layouts and maximising property development area on PPP model.

The corporation is planning to position itself as one of the best employers by adopting modern HR practices and is designing an employee's friendly HR policy. To work with UPMRC will not only give exposure to its employees in terms of best in class technology but will also provide other benefits. To meet with the immediate requirement of Uttar Pradesh Metro Rail Corporation Limited at Lucknow, applications are invited from experienced persons of Indian Nationality from Metro Rail/ Railways/ Railway PSUs/ Govt. Organizations/ PSUs having relevant experience, for the above mentioned post on Deputation/ contract basis for looking after Business Development, Property Development, Consultancy, Alternative Revenue sources, TOD, Special Amenities Development Fund, Planning Cell, any other duties assigned by Management etc.

Pay Scales, age limit, educational qualification, experience and job description are as per detail mentioned below:-

Organization	Uttar Pradesh Metro Rail Corporation Limited
Title of the post	<b><u>Executive Director/ Business Development</u></b>
No of Posts/ Location	<b>01 (One)/ (Lucknow)</b>
Scale of pay	Parent pay plus Deputation Allowance on Deputation basis. Rs. 1,50,000-3,00,000/- on contract basis.
Term of Appointment/Period of appointment	<b>i) <u>Deputation :</u></b> a) Normal Tenure of deputation for a period of <b>3 years</b> , which may be extendable. <b>ii) <u>Contractual Engagement Basis :</u></b> a) If selected on contract basis, the engagement shall be on fixed term contractual basis, initially for a period of <b>three years</b> , extendable as per requirement but not beyond the age of superannuation, at the sole discretion of UPMRC, subject to mutual consent and satisfactory performance. However, the contract of appointment may be terminated by either side by giving 90 day's notice or by paying the





	<p>contractual remuneration / salary in lieu of notice period, if the circumstances so warrant.</p> <p>b) The candidate selected on contract basis shall have no claim, whatsoever, for continued engagement, or, for any regular employment in the company, under any circumstances.</p>
Educational Qualification	<p>i) B.tech in Civil Engineering or equivalent from Govt. recognized University /Institute.</p> <p>ii) Applicants holding MBA/Post Graduate Diploma in Management will have an added advantage.</p>
Eligibility Criteria	<p>1. Applicant should be working for atleast 02 years in SAG or equivalent grade in the pay scale of Rs. 1,20,000-2,80,000 (IDA) or Rs. 1,44,200 – 2,18,200/Level-14 of 7th CPC Pay matrix (CDA) in Government/PSUs with proven track record of minimum of twenty-two (22) years of Group A or equivalent service.</p> <p>2. An applicant currently not in Government or Public Sector but having earlier similar experience in Government of Public Sector shall also be eligible.</p>
Work Experience	<p>1. Should have atleast (10) year's experience of contract management, property/ infrastructure development at administrative level in the Indian Railways/ Metro Organizations/ CPWD/ CPSUs.</p> <p>2. Exposure of Strategic Planning, land acquisition/ project development, interface with multidisciplinary/ large infrastructure projects.</p> <p>3. Experience of all phases of project of internationally funded contracts i.e. planning, tender document preparation, bidding, execution, interface, commissioning, post commissioning etc.</p>
Desirable Work Experience	<p>1. Experience in underground metro constructions including tunnels.</p> <p>2. Experience of Development of Land parcels.</p>
Job Description	<p>1. Incumbent of the post shall be responsible for management of contracts pertaining to UPMRC property related business and development, as well as, business development.</p> <p>2. Incumbent of the post shall also be responsible for overall Project Management for all civil construction activities including safety and quality control, planning, scheduling, monitoring and controlling of preliminary and final designs, tendering, track works, contract administration and commissioning, interface management, quality assurance and safety, cost control of works for the project, land acquisition, rehabilitation of project affected persons/ businesses, utility and traffic diversions etc required for construction of the Metro Project and will also include arranging necessary clearances and statutory approvals for implementation of project during construction and commissioning.</p>
Age	57 years (Upper age limit) as on closing date of vacancy notice
	Eligible candidates would be called for interview at Lucknow & selection is based on Interview basis. The Uttar Pradesh Metro Rail Corporation Limited reserves the right to shortlist candidates for interview. In the event of number

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Mode of Selection	<p>of applications being large, UPMRC will adopt short listing criteria to restrict the number of candidates to be called for interview to a reasonable number by any or more of the following methods:</p> <p>(i) On the basis of Desirable Qualification (DQ) or any one or all of the DQs if more than one DQ is prescribed.</p> <p>(ii) On the basis of higher educational qualifications than the minimum prescribed in the advertisement.</p> <p>(iii) On the basis of higher experience in the relevant field than the minimum prescribed in the advertisement.</p> <p>The candidate should, therefore, mention all his/her qualifications and experience in the relevant field over and above the minimum qualifications.</p> <p>The Uttar Pradesh Metro Rail Corporation Limited reserves the right to shortlist candidates for interview. No correspondence in this regard shall be entertained. The candidate should be free from DAR/ Vigilance.</p>
How to Apply	<p>The candidates should submit their application to <b>"General Manager/HR /Uttar Pradesh Metro Rail Corporation Limited, Administrative Building, Near Ambedkar Samajik Parivatan Sthal, Vipin Khand, Gomtinagar, Lucknow-226010"</b> as per enclosed application form before closing date. The candidate applying should submit application through proper channel as per enclosed application form requesting their parent organization to forward their application along with NOC, D&amp;AR and Vigilance Clearance and APARs ratings for the preceding 04 years. Submission of NOC before interview is must for participating in the interview process.</p>
Web Address	www.upmetrorail.com
Whether the Company/Organization, has been exempted from the rule of permanent absorption.	Yes
Closing Date	30 days from the date of issue.

**NOTE:**

- i) Cut off date for age & eligibility criteria would be reckoned as on closing date of vacancy notice.
- ii) The applicant should not only be fit in related field but should also be physically and medically fit.
- iii) The applicant should continue with their email address and mobile/phone number so as to reach them as and when required.
- iv) Applications received through proper channel and with verification of service particulars, SPE/ D&AR/ VIGILANCE clearance and enclosure of APARs will be preferred. However, a copy of application may also be sent by the applicant in advance to UPMRC. Applications received after closing date and time and incomplete applications shall not be entertained. The advance copy of the application along with all the supporting documents may be sent at the email id **recruitmentcellupmrc@gmail.com**, however sending hard copy of the application is mandatory.

v) *Payment of TA: All the candidates called for interview shall not be paid any travelling allowance by UPMRC for attending the interview.*

vi) *All appointees are to be deemed as public servants for the purpose of the UPMRC's Conduct, Discipline and Appeal Rules and such other statutes as notified by the government from time to time.*

vii) *Candidates will be informed of the final result in due course through UPMRC website and any interim enquiries about the result are therefore, unnecessary and will not be attended to. UPMRC do not enter into correspondence with the candidates about reasons for their non-selection for interview/appointment.*

**Additional information for candidates applying for the post on contract basis-**

**1. Character & Antecedents** - *The success in the screening process does not confer any right to appointment unless the Corporation is satisfied after such an enquiry, as may be considered necessary, that the candidate having regard to his / her character & antecedents is suitable in all respects for appointment to the service.*

**2. Surety Bond** - *Applicable to those who will join on contract basis from Govt./PSUs/Metros and not applicable to executives who will join on deputation basis. The candidate selected for the post will have to execute a Surety Bond of Rs. 3,00,000/- to serve the Corporation for a minimum period of three years (exclusive of the period in which one remained on LWP or EOL) and also a three months prior notice, will be required before seeking resignation from the Corporation.*

For Managing Director

UPMRC





**PRESCRIBED PROFORMA FOR SUBMISSION OF APPLICATION ON  
DEPUTATION/CONTRACT BASIS**

<b>Important</b> <i>(please don't leave blanks)</i>	<b>Vacancy Notice No.</b> <i>(appears on the top right side of notice)</i>	
	<b>File No.</b> <i>(appears on the left side of vacancy notice)</i>	
	<b>Post against which application has been submitted</b>	
	<b>Choice of station</b> <i>(wherever applicable)</i>	

1.	<b>Name</b>	:	
2.	<b>Father / Husband Name</b>	:	
3.	<b>Gender</b>	:	
4.	<b>Service</b>	:	
5.	<b>Department</b>	:	
6.	<b>Category</b>	:	
7.	<b>Date of Birth</b>	:	
8.	<b>DITS</b> <i>(Date of entry into Time Scale)</i>	:	
9.	<b>Date of entry in Gr.B</b> <i>(wherever applicable)</i>	:	
10.	<b>Present pay band with Grade Pay and basic pay as on date of application</b>	:	
11.	<b>Present Designation &amp; Organization</b>	:	
12A.	<b>Correspondence Address</b>		
12B.	<b>Permanent Address</b>		
13.	<b>Contact Details</b>		
	<b>(a) Email ID</b>	:	
	<b>(b) Telephone (O)</b>	:	
	<b>(c) Telephone (R)</b>	:	
	<b>(d) Mobile Number</b>	:	

**14. Educational Qualifications (Attach supporting documents):-**

S.No.	Qualification/ Degree	Subjects	Institution/ University, Place/Country	% or CGPA	Passing Year

**15. Experience Details (separate sheet may be attached along with supporting documents):-**

**For applicants in CDA PAY SCALES / IDA PAY SCALES :-**

(Complete details of service / position held since joining)

Post Held	Organization Name with place of posting	CDA/IDA PAY SCALES (Mention the substantive Pay Scale with GP/Level) (MACP not to be mentioned)	Period (From – To) dd/mm/yy – dd/mm/yy

**16. Essential and Desirable Work Experience :-**

<b>A.</b>	<p>1. Have atleast (10) year's experience of contract management, property/ infrastructure development at administrative level in the Indian Railways/ Metro Organizations/ CPWD/ CPSUs.</p> <p>2. Have exposure of Strategic Planning, land acquisition/ project development, interface with multidisciplinary/ large infrastructure projects.</p> <p>3. Have experience of all phases of project of internationally funded contracts i.e. planning, tender document preparation, bidding, execution, interface, commissioning, post commissioning etc.</p>	Attach detailed note with supporting documents
<b>B.</b>	<p>1. Have experience in underground metro constructions including tunnels.</p> <p>2. Have experience of Development of Land parcels.</p>	Attach detailed note with supporting documents
<b>C.</b>	Working for atleast 02 years in SAG or equivalent grade in the pay scale of Rs. 1,20,000-2,80,000 (IDA) or Rs. 1,44,200 – 2,18,200/Level-14 of 7th CPC Pay matrix (CDA) in Government/PSUs with proven track record of minimum of twenty-two (22) years of Group A or equivalent service.	YES/NO

**17. Details of previous deputation/ Foreign assignment, if any (Attach supporting documents):-**

S.No.	Organization	Designation	From	To

18.	Whether debarred from deputation? If yes, please furnish details.	:	
19.	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable.	:	
20.	Whether applied for deputation under Central Staffing Scheme i.e. Central deputation. If yes, registration number (if any) allotted by supremo.gov.in	:	

**21. APAR Ratings for last 04 years (Attach supporting documents):-**

Year	Rating

**22. Awards, if any (Attach supporting documents):-**

S.No.	Name of Award	Brief Details

23.	Whether any conviction (by court of Law) /punishment/penalty (due to disciplinary action by	YES/NO
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	<b>employer) was awarded to applicant in last 10 years.</b>	
	<b>If yes, details of case.</b>	Separate sheet may be enclosed
<b>24.</b>	<b>Whether at present any case is pending in the court of law or any disciplinary enquiry is going on, against applicant.</b>	<b>YES / NO</b>
	<b>If yes, details of case</b>	Separate sheet may be enclosed
<b>25.</b>	<b>NOC, Vigilance and D&amp;AR status from current employer enclosed.</b>	<b>YES / NO</b>
<b>26.</b>	<b>Copies of Annual performance appraisal report for last 04 years enclosed.</b>	<b>YES / NO</b>
<b>27.</b>	<b>Whether appeared for interview in UPMRC in past. (If yes, details of the interview)</b>	

I certify that the details furnished by me above are true and I am eligible-for the post as per the criteria laid down in the vacancy notice.

**(Name and Signature of the applicant)**

Place:

Date:

**Certificate by the Employer**

- a) The date of birth, qualifications and experience and other details furnished by Shri/Smt. indicated at S No. 1 to 27 in the application form have been verified and found correct as per service records of the officer.
- b) The department will be informed at the earliest, if any disciplinary proceeding is initiated or contemplated against the officer after his / her application is forwarded.
- c) Up-to date ACRs/APARs dossiers of the concerned officer for the last 04 years is enclosed or would be forwarded within the due date.

**(Signature of the Employer with stamp)**



**Checklist of documents to be enclosed:**

1. Educational Certificates. (B.Tech in Civil Engineering or equivalent from Govt. recognized University /Institute/ MBA/Post Graduate Diploma in Management).
2. Essential and desirable work Experience Certificates.
3. NOC from present Employer.
4. Vigilance and D&AR Clearance from present Employer.
5. APARs of the Last 04 years