

No. NCRTC/HR/Rectt./(RE)/01/2023

Date: 03.01.2023

**VACANCY NOTICE**  
**(No.01/2023)**

**REQUIREMENT OF CONSULTANT/ COORDINATION**

<b>Commencement of Online Application</b>	<b>Last Date of Online Submission of Application</b>	<b>Date of Reckoned Eligibility</b>
03.01.2023	18.01.2023	03.01.2023

National Capital Region Transport Corporation (NCRTC) – a Joint venture of Govt of India and States of Delhi, Haryana, Rajasthan and U.P, under the administrative control of Ministry of Housing and Urban Affairs, is mandated for implementing the Regional Rapid Transit System (RRTS) in National Capital Region (NCR), ensuring a balanced and sustainable urban development through better connectivity and access. The RRTS will be a new, dedicated, high speed, rail based, high capacity, comfortable state of art, world class commuter service connecting regional nodes in NCR. It will provide reliable, high frequency, point to point and safe regional travel at high speed along dedicated pathway for relatively longer distance with fewer stops and at higher speed.

The technology chosen would allow covering distances of 100 km. in an hour with scheduled stoppages. The system would also ensure the convenience of quality last mile connectivity, addressing the needs of all categories of travelers on the network. The corridors being developed under RRTS Phase-1 are **Delhi -Ghaziabad- Meerut, Delhi- Gurugram- SNB - Alwar and Delhi - Panipat**. Once operational, RRTS will be the fastest, the most comfortable and the safest mode of travel in the NCR.

These projects will not only provide a vital new transport infrastructure backbone to the region but also act as a catalyst for development of sub urban centers, providing jobs in the Indian economy and relieving congestion in main cities through faster reliable connections. This high profile project with high performing teams offers a once in a lifetime opportunity to make a significant and lasting contribution to the life of NCR and the country as a whole. The diversity of individuals and skills we require to complete this task is simply huge. Further, the learning opportunities in an organization that is at its inflexion point of initiating some of the largest infrastructure projects in this country will be immense. The complexity of the project and need to draw upon international learning will offer an accelerated opportunity for skill development of talented and motivated individuals that will further lead to exciting careers prospects for the future. Our motto “**Gati se Pragati**”, applies to both the project and the motivated team that will embark on this journey with us.

**To be part of the journey of NCRTC, interested and eligible candidates can apply for the following vacancies: -**

1.	<b>Nomenclature of the post</b>	Consultant/ Coordination
2.	<b>No. of vacancies</b>	01(One)
3.	<b>Location</b>	Lucknow (UP)
4.	<b>Working Level</b>	Superannuated from Rs. 67700-208700 (L11) or Rs. 60000-180000 (E3) level
5.	<b>Age</b>	Maximum 65 years

6.	<b>Qualification &amp; Experience</b>	<p><b>Qualification:</b> - Graduate in any discipline.</p> <p><b>Experience:</b></p> <ol style="list-style-type: none"> <li>1. Should have minimum 20 years' experience working with State Govt. departments, in dealing with establishment matters pertaining to the projects financed by international funding agencies/ Projects budgeting/ land related matters/ preparing review reports etc.</li> <li>2. Should have good knowledge of official work/ correspondence and Coordination.</li> </ol>
7.	<b>Consolidated Remuneration</b>	Rs. 31,181/- per month
8.	<b>Term</b>	The term of employment will be initially for 06 (six) months, which may be further extended based on performance and requirement of the Corporation.

- The eligibility criteria, i.e. age, experience may be relaxed in exceptional cases.
- Other terms and conditions of NCRTC shall be applicable.
- Qualification should be obtained from recognized University/ Institute/ Government body.
- Numbers of vacancies are subject to change at any stage of the selection as per the requirement of the Project.

**PHYSICAL & MEDICAL FITNESS:**

The applicant should not only be suitable in related field, but also should be physically and medically fit enough.

**SELECTION PROCESS:**

Suitable candidates will be shortlisted, based on their eligibility/ experience in the relevant field and may be called for interview.

**HOW TO APPLY:**

1. Applications will be accepted ONLINE through the link provided in the "Career section" of the NCRTC website i.e. <https://www.ncrtc.in>. Candidates are required to upload recent passport sized photograph & signatures (not more than 3 months old), Scanned copies of following documents shall be kept ready while filling online application form.
2. The application should be supported with scanned copies of the following documents: -
  - (i) Copies of Educational Certificates (Matriculation onwards)
  - (ii) Copy of PPO/ Superannuation order
  - (iii) Last Salary Slip
  - (iv) Experience related certificate/s.

**Application without supporting certificates/ documents, as mentioned above, shall be summarily rejected.**

Soon after submission of online application, a print-out of the same along with supporting documents, should be sent to the below mentioned address through post/ by hand within 5 days from closing of the applications:

**Career Cell,  
HR Department,  
National Capital Region Transport Corporation,  
GatiShakti Bhawan,  
INA, New Delhi-110023**

Envelope containing the print-out of application and supporting documents, should be super scribed as-

**"APPLICATION FOR THE POST OF – CONSULTANT/ COORDINATION"**

**GENERAL INSTRUCTIONS:**

1. Before applying, the candidate should ensure that he/ she fulfills the eligibility criteria and other norms mentioned in this advertisement. Scanned copies of passport sized photograph, signature, educational certificates, and experience certificate should be kept ready, as these documents would be required to be uploaded at the time of filling up of online application form.
2. More than one application for a post may lead to cancellation of candidature.
3. All information regarding this recruitment process would be made available in the career section of NCRTC website, i.e. [www.ncrtc.in](http://www.ncrtc.in), only. Applicants are advised to check the website periodically for important updates, all correspondences shall be made through their registered e-mail ID.
4. In case of any query the same may be sent to [recttquery@ncrtc.in](mailto:recttquery@ncrtc.in) with “POST – CONSULTANT/ COORDINATION -Vacancy No. 01/2023” in the Subject Line. Candidates are advised to add this e-mail ID to their address book. NCRTC will not be responsible for non-delivery of e-mail / delivery of e-mail to junk or spam folder. Contact No. 011-24666700 (10:00 AM to 4:30 PM).

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