FACULTY OF MEDICINE
ALIGARH MUSLIM UNIVERSITY, ALIGARH

Local advertisement No. FM/13/2022, dated 23.04.2022

Online applications are invited for the following temporary post: **Last date for submission of Application Forms is 07.05.2022 till 4:00 p.m.** Appointments will be made on purely temporary basis subject to termination at any time without notice or assignment of reason.
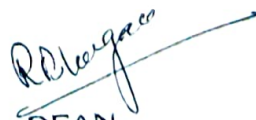
1. **Assistant Professor, Department of Surgery**   **01 post**
2. **Senior Resident, Department of Anaesthesiology**   **01 post**

<u>Qualifications</u>- As per NMC norms /Residency Scheme, adopted by AMU.

<u>Pay Level</u> : Assistant Professor: AL-10
            Senior Resident : AL -11

Instructions for applicant

1. Online Applications are invited from Indian nationals (including Overseas Citizens of India ((OCI) Cardholders under Section-7A of the Citizenship Act, 1955) for recruitment to the Teaching Posts.

2. The Application Form is to be filled only in the **Online Mode** at the Careers Portal of the University **https://careers.amuonline.ac.in**

3. Separate Application Forms are to be filled for each post detailed under a different Serial Number of the advertisement.

4. The non-refundable Processing Fee for each Application Form is Rs. 500/- and is to be paid only in the Online Mode at the Careers Portal. However, PwD candidates are exempted from payment of prescribed Processing Fee, in case they upload an authentic Disability Certificate on the prescribed Proforma with the Application Form.

5. Applicants must follow all the instructions as given in the Advertisement and the User Manual available on the Careers Portal.

6. **After successful submission of the online Application Form, the applicant must:**
   • Take the Printout of the PDF file of the Application Form on A-4 Size paper.
   • Append his/her signature and paste front facing recent photograph at the designated place on the Application Form.

7. Candidates are required to attach self-attested copies of all the Marksheets, Certificates and Degrees starting from Class 10th to Ph.D, Experience Certificate and other relevant documents with the application form.

8. Further, candidates have to produce all the documents mentioned above in Original, at the time of Interview.

9. Failing any of the above application may be rejected and the candidate may not be Interviewed.

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10. Submit the Application Form complete in all respect, super-scribing the post applied for, advertisement number and its date, to the *Office of the Dean, J. N. Medical College, Faculty of Medicine, Aligarh Muslim University, Aligarh-202002 on or before the last date of submission of the Application Form.*

11. Applications received late or without necessary supporting documents viz., Degrees/ Certificates/ Mark Sheets/Experience Certificate etc. or not attested by the Head of the Department/Institution/Gazetted Officer/self-attested shall be summarily rejected. The University will not be responsible for any late receipt/non-receipt of the Application Form.

12. Incomplete Application Forms or applications on plain paper will not be entertained and shall be summarily rejected.

13. Qualifications, experience, other eligibility conditions, etc. will be reckoned as on the last date of submission of Application Form.

14. The request for including any document(s)/information in the Application Form after the last date of submission shall not be entertained.

15. The University reserves the right to alter/insert and/or make any corrections/ additions in the advertisement, or to cancel the advertisement (either in full or a part thereof) without assigning any reason. Amendment/Corrigendum, if any, in the advertisement shall be published only on the Careers Portal.

16. The number and nature of the posts may vary from the advertisement at the time of Interview.

17. The prescribed qualifications and experience are minimum and the mere fact that an applicant possesses the same will not entitle him/her for being called for interview. The University reserves the right to restrict the applicants to be called for interview to a reasonable number on the basis of Rules/Criteria or by any other condition that it may deem fit. The University may constitute a Committee to scrutinize the applications and short-listing the applicants. Call letters for interview will be sent only to the short-listed applicants and no correspondence will be made with applicants who are not short-listed.

18. In case of any inadvertent mistake in the process of scrutiny/selection which may be detected at any stage even after the issue of interview letter/appointment letter, the University reserves the right to modify/withdraw/cancel the selection process.

19. The University reserves the right to get selected applicants examined by an Internal Medical Board.

Note:

1. Applicants facing any difficulty while filling the Application Form are requested to go through the User Manual available on Careers Portal **https://careers.amuonline.ac.in** for guidance. The applicant may also contact Help Desk on all working days during office hours on the following number: +91-571-2700920 (Extension: 1178).

2. Applicants are advised to regularly visit the Careers Portal for updates, if any.

3. It is suggested that applicants should complete the application proactively rather than wait until the last date.

(Prof. Rakesh Bhargava)
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Distributions:
1. Principal, JNMC / Dr. Z.A. Dental College/College of Nursing/Para Medical College.
2. All Chairmen, Department of Studies, Faculty of Medicine.
3. D.S.W, AMU / Librarian, M.A. Library.
4. Medical Superintendent, J. N. Medical College & Hospital.
5. **Joint Registrar, Computer Cell, Registrar's Office, AMU to upload on website** alongwith proforma
6. J.R. (Selection Committees-T)/(Administration-Teaching)
7. A.F.O. (Cash Section), AMU, Aligarh.
8. Assistant Registrar, V.C.'s Secretariat/Public Relations Officer.
9. C.M.O. (In charge casualty), J. N. Medical College Hospital.
10. P.S. to Registrar, AMU.
11. S.O./Mr. Mohd. Akram Ali, Dean's Office, Faculty of Medicine.
12. Notice Board/Guard File.