

विज्ञापन संख्या - इगुआ/ विज्ञापन/134/2022/01/05

Advertisement No. IGRUA/Advt/134/2022/01/05

पद का नाम – सहायक

**Position Title: Asistant**

पदों की संख्या – 03 (Gen-02, OBC-01)

**Number of Posts: 03 (Gen- 02, OBC-01)**

पद की स्थिति – संविदा

**Position Status: Contractual**

कार्य स्थल – इगुआ, फुरसतगंज एयरफील्ड

**Duty Station: IGRUA, Fursatganj Airfield**

अवधि – 1 वर्ष, विस्तार की सम्भावना के साथ

**Duration: 1 Year, with the possibility of extension**

अंतिम तिथि – 20 जनवरी 2022

**Closing Date - 20<sup>th</sup> January 2022**

**कर्तव्य एवम उत्तरदायित्व**

**Duties and Responsibilities**

Will be required to work in shifts in the Flight Operations Department perform all jobs assigned related to Flying Operations.

**शिक्षा**

**Education**

-Minimum Graduate Degree from a recognized University and

-Diploma in Computer

**अनुभव**

**Experience**

Minimum 1 year working as Office Assistant.

**आयु सीमा**

**Age Limit:**

Minimum 20 years and maximum 40 years of age as on 20<sup>th</sup> January 2022.

**पारिश्रमिक**

**Remuneration**

Depending on professional background and work experience a competitive compensation is offered.

**आवेदन जमा करना**

**Submission of Applications**

Candidates fulfilling the qualifying requirements may submit their application with complete Curriculum Vitae via e- mail to [hrmigrua\[at\]gmail\[dot\]com](mailto:hrmigrua[at]gmail[dot]com). , through Registered Post or by hand addressed to Manager HR, Indira Gandhi Rashtriya Uran Akademi, Fursatganj Airfield, AMETHI (UP) 229302. Kindly indicate the position title in the subject mail when applying by email, Registered post or by hand. All applicants are encouraged to apply online and well before the closing date stated in the vacancy announcement.