

केन्द्रीय अन्वेषण ब्यूरो
CENTRAL BUREAU OF INVESTIGATION
सी.बी.आई. प्रशिक्षण अकादमी
CBI TRAINING ACADEMY
कमला नेहरू नगर, हापुड मार्ग
KAMLA NEHRU NAGAR, HAPUR ROAD
गाजियाबाद (उत्तर प्रदेश)
GHAZIABAD (U.P.)

No.A-29/10/Consultant/E/2021/Trg./ 369

Dated: 29.10.2021

Circular for engagement of Consultants

Sub: Engagement of retired CBI officers as Consultant - reg.

CBI Academy, Ghaziabad invites applications from the retired CBI officers who retired from the ranks of ASP/SP/Sr.SP and SrPP/DLA/ALA for the purpose of engagement as Consultant on contract basis initially for a period of 04 months, which is extendable by 06 months at a time based upon performance / requirement / exigencies.

2. The details including terms and conditions, eligibility, application forms etc. for engagement of 04 Consultants are available on CBI Website (www.cbi.gov.in).
3. CBI reserves the right to accept or reject in part or in fully any or all the responses without assigning any reasons whatsoever.
4. Last date for receipt of application is 13.11.2021. Applications received incomplete or after the due date will not be considered.
5. Intended retired officers, having good health and willing to work as consultants in the CBI Academy may submit their applications to the CBI Academy within due date along with copy of PPO, LPC/ last Salary Slip and APARs for last five years:

M.V. Surti
29/10/2021
Supdt. of Police (Admin)
CBI Academy, Ghaziabad

**CENTRAL BUREAU OF INVESTIGATION ACADEMY
KAMLA NEHRU NAGAR, HAPUR ROAD
GHAZIABAD, UP-201002**

Terms and Conditions towards engagement of retired CBI officers as consultants

1. General Terms:

1.1	Education Qualification	Graduation from a recognized University.
1.2	Age	Not more than 65 years
1.3	Eligibility towards clean job record	The officer with clean track record and not having any RDA/criminal case/trial against him will be eligible to apply.
1.4	Eligibility towards minimum rank held	CBI officers retired from the rank of Addl. SP to Sr.SP/ Sr. PP to ALA are eligible to apply.
1.5	Job Experience	Experience in CBI investigation/ prosecution of PC Act cases/ Bank Fraud cases/ Special Crime cases/ Cyber Crime cases/ teaching/ training courses etc.
1.6	Place of posting	CBI Academy, Ghaziabad.

2. **Nature of Duties:** The consultant is expected to manage the activities pertaining to the following areas on day-to-day basis:
- 2.1 To work as training faculty and give training/ lectures in various training programmes.
 - 2.2 To develop training modules for classroom/ online presentation including e-modules for Learning Management System (LMS) and assist other faculties in developing the training modules.
 - 2.3 To work as Course Coordinators of training programmes.
 - 2.4 To conduct research and development on various topics related to different training programmes.
 - 2.5 To contribute articles/research papers for CBI Bulletin.
 - 2.6 To prepare question bank, draft question paper, evaluate answer-sheets and conduct online/offline training evaluation tests & exam including invigilation and proctorship.
 - 2.7 Any suitable and connected work with above activities as directed by the senior officers of CBI Academy.

3 PERIOD OF ENGAGEMENT:

- 3.1 The initial engagement as Consultant would be for a period of 04 months, which may be extended beyond the said period depending upon the requirement of CBI and performance review of the consultants but shall not be extended beyond 5 years after superannuation.
- 3.2 The engagement of Consultants would be on full-time basis and they would not be permitted to take up any other assignment during the period of Consultancy with CBI.
- 3.3 The engagement of Consultants would be of a temporary nature against the tasks assigned. The engagement can be cancelled at any time by CBI without assigning any reason.

4 REMUNERATION PAYABLE TO CONSULTANTS :

- 4.1 A fixed monthly amount shall be paid as per the Governments norms, arriving at by deducting the basic pension (gross) from the last basic pay drawn at the time of retirement subject to the maximum of Rs.80,000/-.
- 4.2 No increment and Dearness Allowance shall be allowed during the term of the contract.
- 4.3 No honorarium shall be allowed for training purpose.

5 WORKING FACILITIES TO BE PROVIDED :

Only the basic working facilities / infrastructure will be provided to the Consultants. No Transport or Telephone / Internet facility at residence etc. shall be provided.

6 OTHER ENTITLEMENTS OF CONSULTANTS :

6.1 LEAVE:

Paid leave of absence will be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year shall not be allowed.

6.2 TA/DA:

No TA/DA shall be admissible for joining the assignment or on its completion. The Consultants would be entitled to draw TA/DA for work-related travel/tour as per his/ her last entitlement at the time of retirement as per the Government norms, in case he/she is deputed for official work outside Ghaziabad/Delhi.

6.3 ACCOMMODATION / HRA:

No accommodation or HRA will be provided by CBI.

6.4 TRANSPORTATION ALLOWANCE

A fixed amount of Rs.7,200/- as Transport Allowance for the purpose of commuting between the residence and the place of work shall be paid, The amount so

fixed shall remain unchanged during the term of appointment. No Dearness Allowance shall be admissible on the Transportation Allowance.

7 CONFIDENTIALITY OF DATA AND DOCUMENTS

The Consultants shall not utilize or publish or disclose or part to third party any data or statistics or proceedings or information gathered during the course of this assignment without the written consent of CBI. The Consultant shall sign an agreement of confidentiality with the CBI to this effect which shall contain a clause on Ethics and Integrity.

8 WORKING HOURS

The Consultants shall have to work as per the working hours of CBI. However, depending on the exigency of work, one may be required to come early or sit late to complete the time bound work or attend office on holidays. No extra remuneration or fee would be payable if work requires late sitting or coming on holidays.

9 RIGHTS OF CBI

CBI reserves the right to cancel and not to proceed in the matter for engagement of Consultants at any stage without giving any reason, whatsoever.

10 TERMINATION OF ENGAGEMENT

10.1 CBI may terminate the services of the Consultants, if:

- (i) The Consultant is unable to accomplish the assigned works.
- (ii) Quality of the accomplished work is not to the satisfaction of CBI.
- (iii) The Consultant fails in timely achievement of the milestones as decided by CBI.
- (iv) The Consultant is found lacking in honesty and integrity.
- (v) Posting of a government official who could do the Consultant's job.
- (vi) The requirement of Consultant for the work assigned ceased to exist.
- (vii) The undertaking given by the candidate is found false.
- (viii) The consultant completes 5 years of retirement.

10.2 The services can be terminated by giving fifteen days' notice in writing from either side. The termination will be without prejudice to either party's rights accrued before termination.

Government of India
Central Bureau of Investigation

Application form for engagement of Consultants

Photograph
(Passport Size)

1.	NAME (Write in Block letters)		
2.	Father's Name		
3.	Date of Birth		
4.	The rank from which retired alongwith date of retirement and name of the branch from wherein retired		
5.	Permanent Address		
		Mobile number	
		Email address	
6.	Present Address		

7. EDUCATIONAL/ QUALIFICATIONS (Starting from graduation)

Exam Passed	Year of passing	College	University	Class/ Division and Percentage of marks	Main subjects offered

8. Additional professional certification / Diploma / etc., if any

9.	The details of working in different ranks in CBI.	Rank	Branch	To	From
		SI			
		PI/ APP			
		DSP/ PP			
		ASP/ Sr.PP			
SP/ DLA					
Sr.SP/ ALA					
10.	Important Reward/ Appreciation/ Medal/ Commendation letter received				
11.	Any other significant achievement while working in CBI				
12.	Details of all employment after retirement from CBI such as name of employer, designation, duration of employment				
13.	Details of important cases investigated/ supervised/ prosecuted under mentioned categories	PC Act Cases			
		Bank Fraud Cases			
		Special Crime Cases			
		Cyber Crime Cases			
		Other CBI Cases			
14.	Proficiency in using Computer	MS Word	Yes / No		
		MS Powerpoint	Yes / No		
		MS Excel	Yes / No		
		Email	Yes / No		
		Typing	Yes / No		

15.	Experience of Teaching/ Conducting Training at CBI Academy including the tenure at CBI Academy	
16.	Experience of Teaching/ Conducting Training at other Training Institutions including the tenure at such training Institutions	
17.	Title of articles published in CBI Bulletin and other Bulletins	
18.	Whether facing or ever faced any RDA/Criminal Case/Trial. If yes, the details of the same be mentioned.	
19.	Details of last pay received from CBI (copies to be attached)	
20.	Details of the basic pension received at the time of retirement (copies to be attached)	
21.	APAR Gradings of last five years (copies to be attached)	
22.	Any Other information which the applicant would like to mention	

23. I hereby declare that all the statements in this application are true and complete to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of retirement. I have read this document and ready to accept the terms and conditions for engagement of consultants. I also understand that action against me will be taken by the concerned authorities, if I am declared by them to be guilty of any type of misconduct mentioned herein.

Date:

Signature of the Applicant

Place:

(Name of Applicant)

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**CENTRAL BUREAU OF INVESTIGATION ACADEMY
KAMLA NEHRU NAGAR, HAPUR ROAD
GHAZIABAD, UP-PIN-201002**

Subject:- Hiring of retired CBI officers as consultants

Postal Address for sending applications

**SUPERINTENDENT OF POLICE(ADMN.)
CENTRAL BUREAU OF INVESTIGATION ACADEMY
KAMLA NEHRU NAGAR, HAPUR ROAD
GHAZIABAD, UP-PIN-201002**