

कार्यालय मुख्य चिकित्सा अधिकारी बलरामपुर

पत्रांक: मु0चि0अ0 / पी0एम0एम0वीवाई0 / विज्ञापन / 2020-21

दिनांक : 27.10.2020

अधिकांश निदेशक सिफसा, लखनऊ के पत्रांक संख्या 63 / एचपी / ओएचआर / 10357 दिनांक अगस्त 10, 2018 अपर अधिकांश निदेशक सिफसा, लखनऊ के पत्रांक 63 / एचपी / ओएचआर / 10369 दिनांक 14 अगस्त 2018 के क्रम में प्रधानमंत्री मातृ वंदना योजना के अर्न्तगत रिक्त पद पर संविदा के अधार पर चयन हेतु आवेदन पत्र निर्धारित प्रारूप पर दिनांक 28 अक्टूबर 2020 से 10 नवम्बर 2020 तक सायं 5:00 बजे तक अधोहस्ताक्षरी के ई मेल pmmvybalrampur@gmail.com पर प्राप्त किये जायेंगे। साक्षात्कार की तिथि अलग से समाचार पत्र के माध्यम से प्रेषित की जायेगी।

Sr.No	Designation	No of Post	Qualification	Emoluments
1	District Programme Coordinator	01	Post Graduate degree in Social Science/Life Science/Nutrition/Medicine/Health Management/Social Work/Rural Management from a reputed educational Institutions having at least 1 year Experience in planning, implementation and monitoring of child and women nutrition programmes. High level of proficiency in Hindi and English (both verbal and writing skills), having good computer skills (MS Word, Excel and Power Point), is essential, candidates having experience of working with govt. /non govt.. organization, knowledge of project management techniques and key nutrition issues and nutrition programme would be given preference.	Consolidated Salary Rs. 35000/- per month (age below 45 years)

For details of prescribed format, educational qualification, experience, job description, preferred age etc. relating to above posts, please visit NIC Website balrampur.nic.in. all applications should be sent through email only e mail. ID pmmvybalrampur@gmail.com on or before 10 Nov.2020. The subject line of the mail should clearly mention. Application for the post of **District Programme Coordinator**. Applications not received in prescribed format or after the last date shall not be considered.

Minimum cut of marks (Point) would be 30 out of 50(60%) for shortlisting of candidates, maximum in the ratio of 1:10 as per merit rank would be called for interview and computer test. Merit list will be prepared out of the candidates scoring minimum 50% cut off marks (Point) for both computer test and interview.

Candidates who have passed Post graduation through regular course of reputed institutions will only be considered. However, any specialization/certificate course done through correspondence/ on line would be considered as an add on qualification.

कार्यालय मुख्य चिकित्सा अधिकारी बलरामपुर

पत्रांक: मु0चि0अ0 / पी0एम0एम0वीवाई0 / विज्ञापन / 2020-21/13663-64

दिनांक : 27.10.2020

प्रतिलिपि:

- 1- जिला सूचना अधिकारी बलरामपुर को इस आशय के साथ प्रेषित कि उपरोक्त विज्ञापन को दो राष्ट्रीय समाचार पत्र एवं एक स्थानीय समाचार पत्र में निर्धारित न्यूनतम सरकारी दर पर प्रकाशित कराने का कष्ट करे।
- 2- जिला सूचना विज्ञान अधिकारी एनआईसी0 बलरामपुर को इस अनुरोध के साथ कि संलग्न विज्ञापन आपके पास साफ्ट एवं हार्डकापी भेजी जा रही है को balrampur.nic.in पर अपलोड करने का कष्ट करे।
- 3- नोटिस बोर्ड कार्यालय मुख्य चिकित्सा अधिकारी बलरामपुर।


 मुख्य चिकित्सा अधिकारी
 बलरामपुर

Terms of Reference (TOR) for hiring personnel for PMMVY
State of Uttar Pradesh

Position: District Programme Coordinator (DPC), PMMVY

Qualification, experience and skills required

Essential:

- Post Graduate degree in Social sciences/Life sciences/Nutrition/Medicine/Health Management/Social work/Rural management
- At least 01 years experience in planning, implementation and monitoring of child and women nutrition programmes.
- High level of proficiency in verbal and written Hindi & English.
- Good level of computer skills (MS Word, MS Excel and PowerPoint).

Desirable:

- Experience of working with Government/Non-Government organizations.
- Knowledge of project management techniques.
- Knowledge of key nutrition issues and nutrition programmes.
- Knowledge of Hindi and English typing.

Scope of work:

- Overall programmatic responsibility of PMMVY scheme implementation in district.
- Set up monitoring, review and evaluation system to monitor and evaluate the scheme.
- Keep close vigilance in utilization of district PMMVY budget.
- Prepare and ensure availability of monthly/annually statement of expenditure at State HQ.
- Plan monthly visit at blocks and urban units.
- Ensure timely meeting of District Level Cell and Steering and Monitoring Committee.
- Coordination, discussion, meeting with the concerned for the effective implementation of the scheme.
- Perform any other relevant task assigned by the DNO and CMO.

Duration and type of contract:

- Contract will initially be for a period of one year.
- Renewal of contract will be based on performance appraisal by reviewing committee.

Reporting arrangements:

- The DPC will report to the District Nodal Officer, PMMVY/Chief Medical Officer (CMO).

Remuneration and Payment terms:

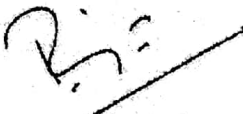
- The consolidated remuneration of the DPC will be Rs.35,000/- per month. TDS will be deducted as per the Income Tax law.
- Travel Allowance (TA) and Dearness Allowance (DA) as per as per the norms of the PMMVY Scheme.
- No other allowances would be reimbursed/paid.

Leave

- Annually 14 days casual leave.

Working days

- As per existing norms of CMO office (06 days in a week)


(Rajesh Bangia)
District Nodal Officer
PMMVY-U.P.

**Process to be Adopted for Selection of District Staff under PMMVY,
GOI Funded Scheme**

1. Advertisement to be published in minimum two leading local newspapers as per TOR.
2. Screening Committee may consist of following members ACO (RCH), Dy. CMO, One representative of DM under the Chair of Chief Medical Officer.
3. Selection Committee may consist of following members CDO, CMO, ACO RCH, one person nominated by DM under the Chair of District Magistrate.
4. Only On-line submission of CV to be invited on prescribed format.
5. Advertisement, Prescribed Format for calling Applications and Terms of Reference (TOR) of both the positions such District Programme Coordinator and District Programme Assistant may be uploaded on NIC website from where the candidates can download the information.
6. Chief Medical Officer to create a separate e-mail id for inviting on-line applications where candidates need to apply.
7. Address of NIC website and e-mail id created for inviting applications to be inserted in the advertisement to be published in the newspapers.
8. All applications received within the due date and time to be screened and list prepared of the eligible candidates as per minimum eligibility criteria viz. minimum qualification, years of relevant experience.
9. Short-listing of candidates for District Programme Coordinator and District programme Assistant as per the criteria/ score sheets for screening of suitable candidates.
10. Candidates may be called for interview in the ratio of maximum 1:10 as per the merit list prepared.
11. Computer test may be done for the candidates shortlisted for the interview.
12. Final Selection and merit list to be prepared for District Programme Coordinator and District programme Assistant based on the aggregate marks obtained on the basis of Education, Experience, Computer Test and Interview as per the detailed score sheet attached for selection of suitable candidates.
13. 40% weightage will be given to marks obtained under education and experience, 20% weightage will be given to Computer Test and 40% weightage will be given to marks obtained in interview;
14. Waiting list may to be prepared accordingly.

GOTUJAN (E)

APPLICATION FOR EMPLOYMENT

Recent passport size
photograph

1.	Name of the Position	
2.	Name of the Applicant	
3.	Father's Name	
4.	Sex	
5.	Marital Status	
6.	Address:	
a.	Permanent Address	
b.	Present/Communication Address (If different):	
7.	Telephone/Mobile No.	
8.	E-mail Address	
9.	Date of Birth and Nationality	

10. Educations (from graduation to professional qualification)

Sl. No.	Level of Exam	Board/Institution/ University	Year of Passing	Subject	Percentage of Marks Obtained (mandatory)	Div./Grade	Remark if any

11. Other Training/Workshops attended:

12. Work experience/employment record [starting from present position, list in reverse order every employment held since graduation, giving for each employment (see template below): dates of employment, name of the employing organization, positions held. Current Employment Detail (In case currently unemployed, please mention last employment details):

Current employment:

From (in date format) [Day/Month/Year]	To (in date format) [Day/Month/Year]	Employer (Name, Address & Telephone No.)	Position(s) Held	Job/Responsibilities

Previous employment:

From (in date format) [Day/Month/Year]	To (in date format) [Day/Month/Year]	Employer (Name, Address & Telephone No.)	Position(s) Held	Job/Responsibilities

13. Languages (for each language indicate proficiency: good, fair or poor in speaking, reading and writing):

14. Work undertaken that best illustrates capability to handle the tasks assigned:

(Among the assignments in which the incumbent has been involved, indicate the following information for those assignments that best illustrates staff capability to handle the task listed under scope of work for the position)

Name of the Assignment or Project:

Year :

Location:

Client :

Main Project Features:

Position Held	Activities	Performed

15. Knowledge of Computer Applications :

16. Other Details:

Joining time required, if selected	
Name & address of two references (not relatives) with telephone/mobile/fax number & e-mail address	
Any other information, you want to furnish	

17. Certification:

The undersigned certifies that this CV correctly describes myself, my qualifications and experience, to the best of my knowledge and belief. I understand that anything willfully hidden herein may lead to my disqualification or dismissal, if engaged.

Date :

(Name with signature)

Place :